

What is a Matching Gift?

Many companies offer matching gift programs to encourage employees to contribute to charitable organizations. Some provide matching funds to support employee volunteer hours. Most of these programs match contributions dollar for dollar, and some will even double or triple the amount of your gift!

How to Make and Verify Matching Gifts

1. Verify if your company has a Matching Gift program and what the procedures are.

- a. Where do you get the forms?
 - i. Are they online or paper?
- b. When do the forms need to be filled out?
 - i. Is there a cut-off date?
- c. What is the match in dollars?
 - i. 1:1 or 2:1
- d. Who can participate in the program?
 - i. Is it for company employee donations only?



2. Fill out proper paper work through website or paper forms.

3. ALWAYS send documentation to your local Tour de Cure coordinator by email OR fax.

- a. If you made a MG online – send email confirmation of donation
- b. If you filled out forms by hand – send a hard copy by fax or mail

4. Ask to see your Team Report from your local Tour de Cure staff to verify if the MG has been confirmed.

If you have additional questions, please contact your Local Tour de Cure coordinator by visiting www.diabetes.org/tour.